

HARVARD UNIVERSITY

GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

*GEORGE F. BAKER FOUNDATION*

GEORGE A. WILTSEE

*Administrative Director  
Advanced Management Program*

SOLDIERS FIELD

BOSTON, MASSACHUSETTS 02163  
TELEPHONE - 617-495-6161  
TELEX: 7103301928  
HARBUS SCH. BSN.

September 18, 1974

Mr. Alfonso Rodriguez  
Director of Training  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Mr. Rodriguez:

Having had contact with you in the past with regard to the Advanced Management Program, we believe that we should advise you that we have revised in important ways the application form and procedure for participation in the Program. For this reason, we are sending you, enclosed, two copies of the revised forms, and we would request that any old application forms you might have on hand be destroyed.

The new application procedure and style has the following objectives:

1. To provide more complete information with regard to the present and planned responsibilities of the candidate.
2. To clarify for you our expectations with regard to sponsorship and reference letters.
3. To eliminate certain irrelevant questions.

It is generally understood, but it bears repeating, that Harvard's executive education programs are designed for professional managers, regardless of sex or ethnic background, whose experience and accomplishments have marked them for success. We encourage participating organizations to identify opportunities to select qualified women and members of minority groups as candidates for AMP.

We are also enclosing a copy of the most recently published brochure describing AMP. Please note that I have come on board as Administrative Director of AMP with the retirement of Mr. Van Gorder. Please contact me if I can be helpful in any way.

Sincerely,



George A. Wiltsee

GAW:nmv  
Enclosures

With Harold Van Gorder's retirement on September 1, 1974, George A. Wiltsee has been named Administrative Director of the Advanced Management Program. Applications to the Program or inquiries about it should be addressed to Mr. Wiltsee.

20 June 1974

Dean H. B. Van Gorder, Administrative Director  
Advanced Management Program  
Harvard University Graduate School of  
Business Administration  
Soldiers Field  
Boston, Massachusetts 02163

Dear Dean Van Gorder:

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In accordance with your telephone conversation with Miss [REDACTED] of my staff, I regret to advise you that the Central Intelligence Agency is withdrawing [REDACTED] from participation in the 69th Session of the Advanced Management Program beginning on September 22, 1974. [REDACTED] was recently appointed to a senior managerial position in the Agency and we feel it would be imprudent for him to be absent for an extended period of time.

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We apologize for any inconvenience this cancellation may cause. Our past associations with Harvard have been most rewarding to our participants and the Agency.

Sincerely,

(SIGNED)

Alfonso Rodriguez  
Director of Training

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ES-TSB [REDACTED] maq (19 June 74)

Distribution:

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- 2 - DTR
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- ✓ 2 - ES-TSB

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[REDACTED]  
Rm 7 C 17 HQS

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[REDACTED]

Per our telecon, attached is the material for Harvard AMP. These forms are current (see Sept 18 letter to Mr. Rodriguez). I would appreciate your returning the brochure when it has served your purpose. Note page 24 re deadline for applications.

25X1A

[REDACTED]

Executive Secretary x-2193  
Training Selection Board 1036 CofC Bldg 2/25/75

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